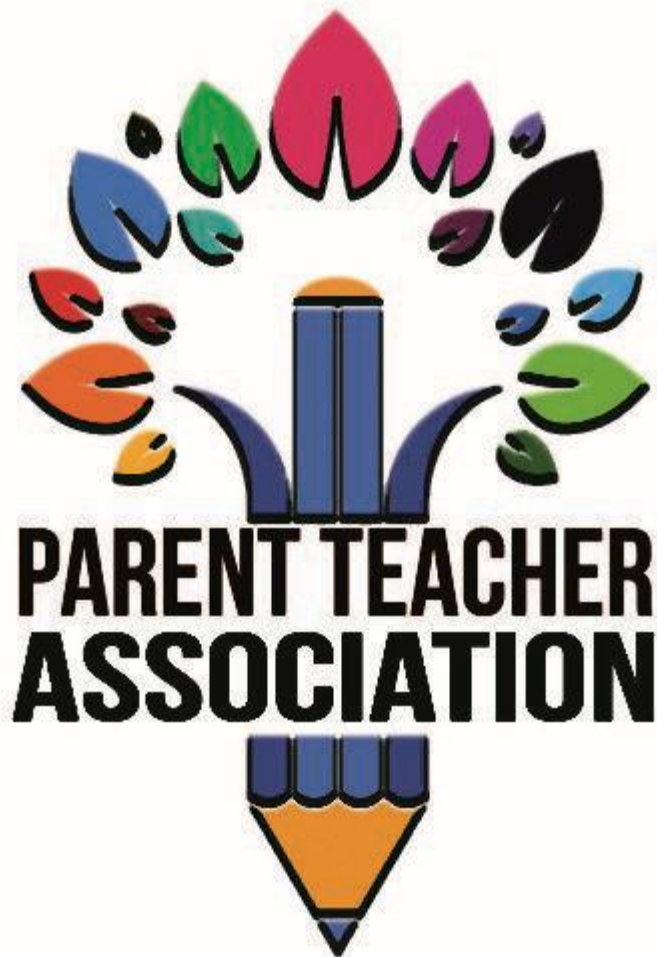


Parent Teacher Association

PTA stands for Parent Teacher Association, a school-based organization with a mission to make the school a better place for children to learn. Parents of students work together with teachers to volunteer in classes, raise money for school supplies, and generally support the school's efforts. PTA members are parent volunteers, and while some schools have large PTAs with officers, a bookkeeper, and an operating budget, other schools have effective PTAs consisting of only a few motivated parents. Technically, a PTA refers to an organization affiliated with the National PTA, while PTO (Parent Teacher Organization) is a more generic term for the same type of group without the official connection to the National PTA.



Parent Teacher Assiciation Committee Members

Sl. No	Name	<u>Designation</u>	<u>Occupation</u>	<u>Residential address</u>
1	Sr. Lucienne	Trustee	Correspondent(MCS)	Holy family convent Thattaguppe , Bangaore
2	Sr. Jyothsna	Manager	Head mistress of HPS	Holy family convent Thattaguppe , Bangaore
3	Sr. Lalitha Mary	Secretery	Principal of MCS	Thattaguppe post Bangalore south. Bangalore
4	Mrs. Balamary	Member	Teacher	Thattaguppe post Bangalore south. Bangalore
5	Mrs. Anitha Shilpa	Member	Teacher	Thattaguppe post Bangalore south. Bangalore
6	Mrs. Selva Mary	Member	Teacher	Thattaguppe post Bangalore south. Bangalore
7	Mrs. Liza	Member	Office work	Thopur, Thattaguppe post, Bangalore south, Bangalore

Specimen schedule for parents- teachers PTA meeting

1. Welcome by anchors
2. Prayer
3. Principal's speech
4. PTA president's speech
5. Teacher's speeches
6. Parent's and PTA members' speeches
7. Doubts and suggestions from PTA members and parents
8. Vote of thanks

Sample agenda (List of topics to be discussed in the meeting) for PTA meeting

- 1)Reading of last meeting's minutes.
- 2)School reforms
- 3)Fee structure changes
- 4)Planning for sports day and annual day
- 5)academic improvements
- 6)Starting school magazine
- 7)Extracurricular activities
- 8)Rescheduling school time
- 9)Exam planning
- 10)Parents' and teachers' understanding and cooperation.

Welcoming Members:

Sr.Lalitha Mary, Principal extended a warm welcome to all the members of the Executive Committee of the PTA of Mount Carmel School for the academic year 2020-2021. Principal noted that the requisite quorum for the meeting was present and called the meeting to order. The Principal then tabled the Agenda as circulated along with the Notice of the meeting to all the members. The meeting unanimously adopted the Agenda for the First Executive Committee Meeting of the PTA.

Agenda:

- a) The meeting commenced with the self-introduction by the Parent and Teacher Representatives of the Executive Committee
- b) Constitution of the Executive Committee
- c) Adoption of Bye-laws of the PTA of HIS
- d) Impact of COVID-19 pandemic on the school schedule
- e) Preparedness of school for post lockdown reopening-safety, hygiene, medical partnership
- f) Vote of Thanks

1. Introduction of the members of the Executive Committee:

The meeting commenced with the introduction of all parent and teacher representatives.

2. Constitution of the Executive Committee:

Name	<u>Designation</u>
Sr. Lucienne	Trustee
Sr. Jyothsna	Manager
Sr. Lalitha Mary	Secretery
Mrs. Balamary	Member
Mrs. Anitha Shilpa	Member
Mrs. Selva Mary	Member
Mrs. Liza	Member

3. Adoption of Bye-laws of the PTA of HIS Padur: A show of hands confirmed the adoption of Bye-laws of the PTA that was being read out.

4. Impact of COVID-19 pandemic on the School schedule: Current status of online classes – The Chairperson informed the meeting that the Academic Session Week 1 began from 30th March 2020, with warm up worksheets sent to all learners from Grades 1 to 7 which continued till Week 3. Once all the learners, coming from different schools, were well acquainted to the teaching-learning methods of the school from Week 4 (April 24th onwards), the school started with live interactive sessions in partnership with Microsoft Teams Platform. Daily sessions covering scholastic and co scholastic aspects were scheduled and successfully implemented.

5. Preparedness of school for post lockdown reopening-safety, hygiene, medical partnership: The Principal shared the plan for reopening based on government guidelines as and when the directives are given. The infrastructural and academic preparedness was shared with all members of the EPTA. A sample blended teaching learning schedule was shared with all the committee members. The Correspondent also shared the additional cost being borne by the school for the sanitization, cleanliness, temperature checks and oximeters. The Correspondent noted that the agenda items were covered and welcomed other points for discussion. The parent members put forth the following -: Mrs.Balamary inquired about the frequency of the EPTA meetings. The Principal informed that as per the Act, the EPTA will have quarterly meetings. Mrs Anitha Shilpa and other parent representatives appreciated the effort towards maintaining all the safety aspects and ensuring hygiene and safety methods the school plans to incorporate during the reopening. The parent representatives appreciated the effort put in by all educators to shift from real classrooms to a virtual classroom model. The Principal humbly accepted the appreciation and credited PICT as a team to successfully conduct online classes. Parent representative requested for an online PTM. The Principal informed that the school is working out the schedule and will share the details shortly.

6. Vote of Thanks: There being no other business, the meeting ended with the Manager thanking the members warmly for their participation and presence in the meeting.